

1.CSR管理体系 CSR Management System		Check point	Supplier Score	NO.1 Score	Remarks
Item	Clause				
1.1	是否建立CSR組織，明確組織架構，各部門執掌、職責，并切實有效運行？ Does your company establish the CSR organization and clearly define the organization structure,responsibility of each department and execute effectively?				
1.2	是否有專門的CSR管理部門？ Does your company have the dedicated CSR management departments?				
1.3	勞工道德和环境健康安全完整的鑒別及評估機制是否完整？ Does your company have the complete system to identify and evaluate the labor morality and environmental health and safety?				
1.4	是否擁有ISO14001、OHASA18001、SA8000等管理體系認證？ Does your company get the certificates of the ISO14001、OHASA18001、SA8000 management system?				
1.5	是否有對外進行資訊揭露，如發佈企業社會責任(CSR)報告書、環境及職業安全衛生報告書等？ Does your company release any related information ,such as the CSR reports, environment and occupational health and safety reports?				
1.6	是否有最高管理者批示的CSR方針政策？ Is there CSR policy approved by the top management?				
1.7	是否有文件化的CSR績效目標？ Does your company have the documented CSR target?				
1.8	是否定期評估環安績效的達成狀況？ Does your company evaluate the Environmental Safety effects periodically?				
1.9	是否建立了CSR內部審核程序？ Does your company establish the CSR internal audit system?				
1.10	是否有定期落實CSR內部稽核？ Does your company execute the CSR internal audit periodically?				
1.11	是否向管理者代表或經營管理者報告稽核結果？ Does the audit result reported to the manager representative or the top management?				
1.12	對內部稽核結果是否落實改善？ Does your company execute the corrective actions according to the result of the internal				
2.勞工 Labor					
Item	Clause				
2.1	加班是否為自願？ Is all extend work voluntary?				
2.2	是否遵守法律及行業標準有關工作時間的規定？ Does your company obey the requirement of the legally mandated breaks?				
2.3	是否對超時工作支付額外報酬？ Does your company pay the overtime compensation to the workers?				
2.4	在職員工薪資是否達到當地政府的最低標準？ Does the salary of the staff at posts achieve the lowest standard of the local government?				
2.5	是否有員工薪資發放憑證？ Does your company have the evidence of paying the salary to your employees?				
2.6	是否有制度來體現員工的福利待遇？ Does your company have the policy to reflect the welfare of their staff?				
2.7	是否有對在職員工工作年度的身體健康檢查？ Does your company provide the health examination annually?				
2.8	未成年工是否備案并定期體檢？ Does your company provide the health examination to the workers under the age of 18				
2.9	是否未僱用童工？ Does your company not recruit juveniles under 16 years old?				
2.10	員工是否簽訂勞動合同？ Does your company sign the labor contracts with the workers?				
2.11	勞動合同是否依照國家或地區的法律要求執行？ Does the labor contract obey the national or local laws?				
2.12	是否承諾任用員工時不會涉及膚色、年齡、性別、種族、宗教、殘障、婚姻狀況等歧視？ Does your company promise not discriminate the employees in the clor of the				
2.13	是否承諾不干涉員工行使遵奉信仰和風俗的權利，和滿足涉及種族、社會階層、國籍、宗教、殘障等權力？ Does your company promise not interfere with the employees' religious belief and their custom, and meet their right to the race,social class,nationality,religion, disability and so on?				
2.14	員工是否受到平等的待遇(職業技能培訓、享受社保等)？ Does the workor obtain equal treatment(vocational skills training,social insurance,etc.)?				
2.15	是否承諾不從事或支持體罰,精神或肉體脅迫以及言語侮辱？ Does your company promise not engage in or support the corporal punishment, mental or physical coercion and verbal insults to the employees?				
2.16	是否尊重員工的權利，包括依據當地法律自由結社、參加或不參加工會？ Does your company respect the employees rights to freedom of association,join or not join a union in accordance with the local laws?				
2.17	是否不使用強迫、抵債或用契約束縛的勞工、或者是非自願的監獄勞工？ Does your company not use any type of forced, prison, indentured, or bonded labor?				
2.18	所有工作應當是自願的，並且員工在合理通知的情況下擁有自由離職的權利？ Does the workers work voluntarily and have the right to leave the company under their resonable notification?				
2.19	是否未強制要求員工抵押身份證、金錢等？ Does your company not withhold the workers identification card or money?				
2.20	是否有採取某種措施來降低員工的流動率？ Does your company execute some measures to reduce the resignation rate of the staff?				
2.21	未成年工、實習生加班是否符合當地政府規定？ Does the extend work of the minor workers and the trainees meet the requirements of the local government?				
2.22	實習生上班時間是否符合當地政府規定？ Does the working hour of the trainees meet the requirements of the local government?				
2.23	實習生是否符合當地政府規定的比例？ Does the rate of the trainees meet the requirements of the local government?				

3.健康與安全 Health and Safety					
Item	Clause				
3.1	是否對工廠作業中存在的或潛在的危險源進行有效識別并加以控制及改善? Does your company identify, control and improve the existing or potential hazard source in				
3.2	建築物材料是否採用防火材料? Are the buildings used fireproof materials?				
3.3	廠房是否經過消防大隊驗收? Are the plant accepted by the fire brigade?				
3.4	是否對消防器材(如消防栓、滅火器、應急燈、安全出口等)進行有效點檢? Does your company check the equipments (such as fire hydrant, fire extinguishers, emergency lights, safety exit) properly?				
3.5	是否對安全通道進行檢查,以及確保相應消防器材前保持通暢? Does your company check the safe passage and ensure the front of the fire control equipments are unobstructed?				
3.6	是否繪製緊急疏散路線圖,方便員工緊急情況下逃生? Does your company draw up the emergency evacuation routes for the employees' escape?				
3.7	是否有緊急事件應急處理程序,明確應變組織架構,並定期演練? Does your company have the emergency handling procedures to specify the organization structure and exercise regularly?				
3.8	是否制定相應應急預案,以應對突發危險,如火災、爆炸、停電、颶風、食物中毒等? Does your company define the related emergency plans to deal with the sudden				
3.9	是否對存在的職業健康危害因素進行定期監測、處理及控制? Does your company monitor, treat and control the existing hazardous elements of the occupational health regularly?				
3.10	是否對接觸職業危害因素的員工進行崗前、崗中、崗後職業健康檢查,並分析體檢結果? Does your company provide the pre-job, on-job and post-job occupational health examination to the employees who contact the occupation hazardous elements, and analyze the result of the physical examination?				
3.11	是否配備相應的急救藥品,方便員工第一時間急救? Does your company equip any emergency medicine for the first aid of the employees?				
3.12	是否對接觸職業危害因素的員工定期發放勞動防護用品並定期檢查佩戴情況? Does your company provide the labor protection supplies to the employees who contact the occupational hazardous elements and check the wear status regularly?				
3.13	是否對員工發生的意外事故進行事故分析,監控,控制,及處理? Does your company analyze, monitor, control and deal with the workers's accidents?				
3.14	是否對員工進行充足的培訓,如新進員工環安培訓、消防安全培訓、職業健康培訓? Are the workers sufficiently trained such as environment safety, fire control safety, occupation health safety?				
3.15	特殊作業人員是否經過培養訓練並取得上崗証? Are the operators at the special process trained and qualified?				
3.16	宿舍生活空間是否達到法律或當地同行業的最低標準? Does the space of the dormitory meet the criteria of the law or the local industries?				
3.17	員工之餐具在使用前是否乾淨無污染? Are the tablewares well cleaned before using?				
3.18	餐廳之烹調器具是否在使用前清洗? Are the cooking utensils washed before use?				
3.19	公司食品賣主是否擁用衛生許可証? Dose the food supplier obtain any hygiene license?				
3.20	餐廳是否定期消毒清潔? Does your company disinfect the dining room periodically?				
3.21	是否禁止感染肝炎或消化道的傳染性疾病人員從事涉及到接觸食物的工作? Are the persons who suffer from dysentery, viral hepatitis or other infectious diseases of the digestive tract (including pathogen carriers) banned in any work involved or contact ready-				